

**PIERCE COUNTY
LAW ENFORCEMENT COMMITTEE MEETING AGENDA**

Tuesday, September 6, 2022 – 2:30 p.m.

May also attend virtually or by phone:

meet.google.com/oip-whrn-mhf

Join by phone (US) +1 501-697-9525 (PIN: 623197467)

Courthouse Annex/Lower Level - County Board Room; 124 N. Oak St. – Ellsworth, WI

#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items. Public comments will be taken on agenda items prior to the Committee taking them up	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 08/09/22	Members
4.	Discuss/Take action on 2023 Sheriff's Office Budget	Members
5.	Discuss/Take action to purchase a replacement inmate tracking system in the amount of \$11,192.23 from Jail Assessment Funds	PCSO
6.	Discuss/Take action on purchase of two boat motors for Sheriff's Office	PCSO
7.	Future agenda items	Members
8.	Next meeting date: Second Tuesday; Oct. 11 th	Members
9.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

jrf (08/31/22)

3.

Approve minutes of:

08/09/22 *Regular*

**UNAPPROVED MINUTES OF THE
LAW ENFORCEMENT COMMITTEE MEETING HELD
August 9, 2022 – 2:30 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**



**County Board Room
124 N. Oak St., ELLSWORTH, WI**

2022 – 06

1) Meeting Convened

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse Annex, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 2:32 p.m.

1a) Those Present

A quorum was established acknowledging 5 members present.

Members present:

Absent/Excused: None

Jon Aubart	District #3
Ben Plunkett	District #5
Scott Bjork	District #7
Dale Auckland	District #12
Mel Pittman	District #17

Also present: Melissa Petersen-Supervisor Dist. #14, Jason Matthys-AC, Brad Lawrence-Corp Counsel, Jamie Feuerhelm- County Clerk, Nancy Hove-Sheriff, Wade Strain-PCSO Lt. Investigations, Natalie Stockwell-PCSO Admin., Christine McPherson-Emergency Management Director, Allison Preble-HR Manager, John Worsing-Medical Examiner, Hallie Hatch-DA, Kerry Feuerhelm-Clerk of Court, Megan Erwin-Register in Probate, Tom Bauer-PCSO Investigator.

1b) Public Comment

None.

2) Agenda Adopted

Motion by D. Auckland/S. Bjork to adopt agenda as presented; motion carried unanimously.

3) Approve Minutes

Motion by M. Pittman/S. Bjork to approve minutes of the June 14th, 2022 meeting as presented; motion carried unanimously.

4) Discuss/Take action to purchase recording system for Sheriff's Office/Jail

Sheriff Hove presented proposal for new recording equipment in interview rooms. She indicated the current system is unreliable. Three proposals were submitted as follows: Liberty System in the amount of \$39,770; Case Cracker System in the amount of \$50,895; & Axon System in the amount of \$73,062.91. Lt. W. Strain explained some of the details about how the system works & the Sheriff's Office experience with Axon. Because of the familiarity with the company's product less training would be needed. Sheriff Hove added that Axon offers greater storage capacity as well as many other more beneficial components than the others. She stated the project could be funded through the Jail Assessment Fund & the Sheriff's Office 2022 Budget. AC J. Matthys expressed concern that the maintenance vendor for the current equipment be held responsible for repair of the unreliable cameras under the contract they have with Pierce County. He further suggested that consideration should be given for a temporary solution until the current cameras can be repaired rather than entering into a separate

contract for the limited cameras. C. McPherson responded indicating the current contract expires at the end of this year & the new equipment would not be installed until January 2023. Motion by M. Pittman/D. Auckland to authorize & approve purchase of new recording equipment from Axon in an amount of \$73,062.91, & that Jail Assessment Funds be used for those interview cameras in the jail & the remainder to be funded using 2022 unspent budgeted funds; motion carried unanimously.

5) Discuss/Take action on 2023 Clerk of Court Budget

K. Feuerhelm reviewed Clerk of Court budget proposal indicating there is a slight decrease due to projecting fewer jury trials, but an increase in professional services due to an increased need for language interpreters for trials. Motion by M. Pittman/S. Bjork to approve 2023 Clerk of Court budget as presented; motion carried unanimously.

6) Discuss/Take Action on 2023 Emergency Management Budget

Chairman J. Aubart addressed this item out of order due to the absence of DA H. Hatch for court obligations. C. McPherson reviewed Emergency Management budget indicating an increase due to salaries/wages/benefits, in addition to a personnel request to add a Field Director position. Motion by M. Pittman/S. Bjork to approve 2023 Emergency Management budget as presented; motion carried unanimously.

7) Discuss/Take Action on 2022 District Attorney's Office Budget

H. Hatch reviewed DA budget indicating slight increase due to salaries/wages/benefits, in addition to personnel request to add part-time Victim Witness Specialist. Motion by B. Plunkett/M. Pittman to approve 2023 DA budget as presented; motion carried unanimously.

8) Discuss/Take Action on 2023 Medical Examiner's Office Budget

J. Worsing reviewed Medical Examiner's Office budget indicating slight increase in revenue & personnel costs. Motion by M. Pittman/D. Auckland to approve 2023 Medical Examiner's Office budget as presented; motion carried unanimously.

9) Discuss/Take Action on 2023 Register in Probate Budget

M. Erwin reviewed Register in Probate budget indicating slight increase due to legal fees, GAL fees, & fees for court appointed attorneys. Motion by M. Pittman/D. Auckland to approve 2023 Register in Probate budget as presented; motion carried unanimously.

10) Discuss/Take Action on 2023 Sheriff's Office Budget

N. Hove reviewed Sheriff's Office budget indicating an increase of the overall budget of approx. \$789,635 primarily due to personnel costs & equipment replacement needs & contracts. Discussion on needs presented & how to address them with restrictive budget parameters. Committee requested that Sheriff Hove review budget again & submit another proposal closer to a 0% increase as directed by the County Board. Committee will have special meeting to address this budget prior to the Sept. 6th Finance & Personnel Committee meeting. No action taken.

11) Discuss/Take action on homeless/indigent/unclaimed descendants' procedures

J. Worsing explained that the Corp. Counsel office has created a draft policy regarding the subject matter. He explained that statutorily if such an individual is the victim of a homicide the body must be buried & not cremated. In all other cases counties have the option to bury, cremate or a hybrid of those two options. He indicated that the Committee would need to determine what method of disposition to include in the policy for non-homicide related decedents & how long the body is to be held while attempting to identify & contact next of kin. He added that the policy could then be further defined & brought back to the Committee before implementation. Motion by S. Bjork/D. Auckland to declare method of disposition for non-homicide related decedents to be cremation, & that the holding period for decedent body be seven days; motion carried unanimously.

12) **Medical Examiner's Report & Statistics**

ME J. Worsing reported that cases & cost numbers are running close to the same as last year at this time. No action taken.

13) **Discuss/Take action on security concerns & inmate transport issues**

Sheriff Hove indicated that there was nothing new to report other than her concern with transporting Chapter 51 cases. No action taken.

14) **Future Agenda Items**

- ME Stats

15) **Discuss/Take Action on change of meeting day & time**

Chairman J. Aubart indicated that this item could be addressed at a later time if necessary. No action taken.

16) **Next Meeting Date**

Next regular meeting scheduled for Tuesday, Sept. 13th at 2:30 p.m., in County Board Room. Also, special meeting to address Sheriff's Office budget to be held prior to Sept. 6th Finance & Personnel meeting.

17) **Adjourn**

Motion to adjourn at 4:09 p.m. by M. Pittman/D. Auckland; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk

4.

Discuss/Take action on 2023 Sheriff's Office Budget

Pierce County Sheriff's Office



Sheriff Nancy Hove
Chief Deputy Steve Albarado

*Sheriff Department Phone: 715-273-5051
Administration Fax: 715-273-3409
Investigation Fax: 715-273-3409
Jai/Administration: 715-273-1137*

555 West Overlook Drive • Ellsworth, WI 54011

08/25/2022

To: LE Committee
From: Sheriff Nancy Hove
Reference: 2023 Budget

To whom it may concern,

At the last LE meeting I was asked to go back and come back at 0%. I went through my budget and cut where I thought I could. (see attached page) I am still at 1.5 % over. Which is \$88,208.00

Respectfully,

A handwritten signature in cursive script, appearing to read "Nancy Hove", is written over the typed name.

Sheriff Nancy Hove

SHERIFF 2022 vs. 2023 Budget Comparison
Special Law Enforcement Committee Meeting 9/6/2022

<u>Budget</u>	<u>2022</u>	<u>2023</u>	<u>Percent change</u>
Salaries – Sheriff	\$3,185,289	\$3,454,509	10%
Salary – REC	\$ 123,701	\$ 123,286	- .34%
Salaries – Jail	\$1,527,277	\$1,842,422	20%
Salary – Nurse	\$ 105,189	\$ 112,217	11%
Totals	\$4,941,456	\$5,532,434	Up \$590,978 = 12%
 New Vehicles	 \$ 250,000	 \$ 278,300	 Up \$28,300 = 11%
 New Equipment – Sheriff	 \$ 47,900	 \$ 89,533	
New Equipment – REC	\$ ----	\$ ----	
New Equipment – Jail	\$ ----	\$ 3,475	
Totals	\$ 47,900	\$ 93,008	Up \$45,108 = 94%
 Contracts – Sheriff	 \$ 60,000	 \$ 64,000	 Up \$4,000 = 7%
Contracts – Jail	\$ 34,000	\$ 31,000	Down \$3,000 = - 9%
Totals	\$ 94,000	\$ 95,000	Up \$1,000 = 1%
<u>52110 Sheriff</u>			
225 Telephone	\$ ----	\$ 39,000	New Account
241 Repairs Motor Vehicles	\$ 60,000	\$ 70,000	17%
311 Postage & Box Rent	\$ 2,500	\$ 2,000	-20%
337 Travel	\$ 2,500	\$ 1,000	-60%
338 Training & Conferences	\$ 31,000	\$ 25,000	-19%
347 Firearms	\$ 16,000	\$ 20,000	25%
385 Unleaded Gasoline	\$ 120,000	\$ 130,000	8%
511 Bldg. Auto Comp Collision Cont Equip	\$ 41,600	\$ 30,000	-28%
Totals	\$ 273,600	\$ 317,000	Up \$43,400 = 16%
 <u>52113-810 LE Equip Outlay (Non-lapsing)</u>	 \$ ----	 \$ 17	 Match "48900" Revenue
<u>52115-299 Asset Forfeiture</u>	\$ 1,000	\$ 14,977	Match "46774" Revenue
Totals	\$ 1,000	\$ 14,994	Up \$13,994 Non-lapsing funds
 <u>52700 Jail</u>			
211 Medical and Dental	\$ 60,000	\$ 35,000	-42%
338 Training & Conferences	\$ 10,500	\$ 10,000	-5%
Totals	\$ 70,500	\$ 45,000	Down \$25,500 = - 36%
 <u>52704 Jail Nurse</u>			
340 Operating Supplies	\$ 1,400	\$ 1,000	Down \$400 = -28%
 <u>SHERIFF Budget Increase Analysis</u>			
Salary/Benefit Increase		\$ 590,978	
New Equipment Increase		\$ 45,108	
New Vehicles Increase		\$ 28,300	
Contracts Increase		\$ 1,000	
Operating Increase		\$ 17,500	
Expense Increase		\$ 682,886	
Revenue Increase		\$ - 3,700	
Total 2023 Increase		\$ 679,186	
Minus Salary Increase		- \$ 590,978	
Total Non-Salary Increase		\$ 88,208	1.5%

5.

Discuss/Take action to purchase a replacement inmate tracking system in the amount of \$11,192.23 from Jail Assessment Funds

Pierce County Sheriff's Office

Sheriff Nancy Hove
Chief Deputy Steve Albarado



Sheriff Department Phone: 715-273-5051
Administration Fax: 715-273-3409
Investigation Fax: 715-273-3409
Jail/Administration: 715-273-1137

555 West Overlook Drive • Ellsworth, WI 54011

08/22/2022

To: Law Enforcement Committee
From: Sheriff Nancy Hove
Reference: Jail Assessment Funds for jail inmate tracking

To whom It May concern,

I am asking that we use money from this year's budget to purchase an inmate tracking system for our jail. Currently we use a pipe system and this company is updating to a mobile app type system for tracking our inmates. (please see attached)

With the shortage of employees, we can afford to take this out of our 2022 budget.

The amount for this system is \$11,192.23

Respectfully,

A handwritten signature in cursive script, appearing to read "Nancy Hove", is written over the name "Sheriff Nancy Hove".

Sheriff Nancy Hove

PIERCE COUNTY SHERIFF'S OFFICE



Sheriff Nancy Hove
Chief Deputy Steve Albarado

Sheriff's Office Phone: 715-273-5051
Administration Fax: 715-273-3409
Investigation Fax: 715-273-3409
Jail Administration Phone: 715-273-1124
Jail Administration Fax: 715-273-1137

555 West Overlook Drive • Ellsworth, WI 54011

August 12th, 2022

The Pierce County Sheriff's Office is requesting funds from the Jail Assessment fund to complete the purchase of the Guard 1 Real Time Cloud Solution w/RFID Mobile Device Technology.

The Guard1 Real Time is a powerful mobile Android app that enables the Officers to electronically document all of their tasks and activities from the palm of their hand. When Officers log into their Guard 1 SuperMAX device, they will log in to their assigned duty posts where they will see a task list outlining everything they need to complete during their shift.

The device can automate security rounds, inmate tracking and activity logging in real time. When Officers are at their work stations, they are able to see in real time where an inmate is at taking any second guessing out. This system will eventually take place of our current Guard1 handheld tracking device pipe as the original pipes are becoming inoperable. This system will provide real time reporting, updates and alerts. It will currently interface with our management system.

The Purchase Price of \$11,192.23 includes:

1. on-site training and implementation (\$2,995.00)
2. Annual Support (\$4995.00)
3. Annual Android License (\$395.00)
4. Mobile Device (\$1795.00)
5. Wall Mount Tags (\$119.40)
6. Professional Services (\$3000.00)
7. Shipping (\$24.68)

Thank you.

Ali Verges
Lieutenant/Jail Administrator
Pierce County Sheriff's Office
555 W. Overlook Drive
P.O. Box 9
Ellsworth, WI 54011
P: 715-273-1124
F: 715-273-1137
ali.verges@co.pierce.wi.us

Exhibit A

6.

**Discuss/Take action on
purchase of two boat motors
for Sheriff's Office**

Pierce County Sheriff's Office



Sheriff Nancy Hove
Chief Deputy Steve Albarado

Sheriff Department Phone: 715-273-5051
Administration Fax: 715-273-3409
Investigation Fax: 715-273-3409
Jail/Administration: 715-273-1137

555 West Overlook Drive • Ellsworth, WI 54011

08/31/2022

To: Law Enforcement Committee
From: Sheriff Nancy Hove

RE: Boat Motor Request for Sheriff's Office Recreation Patrol Boat

Committee Members;

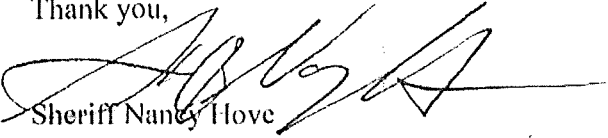
Currently the Pierce County Recreation Patrol Boat, which is a 2009 Edgewater River Boat with center console, is in need of new boat motors. The current motors, which are 2009 Evinrude motors, are original to the boat when it was purchased. These motors have surpassed their warranty coverage and are no longer computer supported by BRP, as they are no longer in existence. Software repairs are not available through the original manufacturer, which effects the gauges as well as the internal operation of the motors.

Requests for new boat motors have been in the Sheriff's Office budget requests for the past three years without approval.

Our request is for two 250hp Mercury Boat Motors through River Valley Power & Equipment. They are asking for 5000.00 down to place the order. The order will take a minimum of 6 months to be filled. The total for the two new motors is \$69,120.99. Currently Wisconsin DNR has given a 75% payback over a 5 year period for capital equipment.

We currently have no idea what the old motors are worth, as they will have to go on an auction. The one is a counter rotate motor, which cannot be used on just any standard boat and will take a special buyer to purchase them. Again, these motors are no longer software supported. The money that is made off of them will go towards a credit to the DNR portion of the return.

Thank you,


Sheriff Nancy Hove